



**Minutes of Committee #2
Labor Negotiations, Personnel Policy and Administration
Monday, July 9, 2007 at 4:30 PM**

Those present: Alderman Greg Hoffman, Chuck Hull, Dennis Doughty, Ralph Anderl, Rick Rubenzer Utility Manager, George Hobbs Waste Water Manager, Lynne Bauer City Clerk/Finance Manager.

Item #1: Open Session

Item #2: Contemplated closed session under Closed Session WI Statues 19.85 [1] [b] “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility’ to;

- a] Discuss Interim City Administrator candidate
- b] Discuss Interim City Administrator contract

The committee chose not to discuss this matter in closed session.

Item #3: Discuss hiring Interim City Administrator with possible recommendations to the Council.

Motion by Dennis Doughty, seconded by Greg Hoffman to recommend to the City Council to authorize the Mayor to sign a contract with William Forrest as the Interim City Administrator.

All present voting aye Motion passed

Item #4: Discuss contract terms for the Interim City Administrator with possible recommendations to the Council.

Motion by Dennis Doughty, seconded by Greg Hoffman to accept the contract proposal from William Forrest as presented and recommend to the City Council to approve and authorize the Mayor to sign this contract no later than July 17, 2007.

All present voting aye Motion Passed

Item #5: Discuss revisions to the Waste Water Treatment Plant job description with possible recommendations to the Council.

Motion by Greg Hoffman, seconded by Dennis Doughty, to recommend to the City Council to accept the revisions to the Waste Water Treatment Plant job description as presented.

All present voting aye Motion passed

Item #6: Discuss/recommend Utility Manager Rick Rubenzer's request to replace two Waste Water Utility employees.

Motion by Dennis Doughty, seconded by Chuck Hull to recommend to the City Council to replace the two open Waste Water Utility employee positions.

All present voting aye Motion passed

Motion by Dennis Doughty, seconded by Chuck Hull to adjourn

All present voting aye Motion passed

Committee 2 adjourned at 5:08 p.m.

Minutes submitted by Greg Hoffman

Committee 2 Chairperson