

**Minutes of Committee #4
Recycling/Computerization/Building/Intergovernmental Services
Wednesday, Sept 19, 2007**

Present: Greg Dachel, Greg Hoffman, Ralph Anderl, Renee Yohnk, Robert Ferg, Dale Mense (Waste Management), James Paterick (Normacycle), Mark Vinall (Veolia Env. Services)

The Meeting was called to order at 06:30 pm.

1. Open Recycling Contract Bids with possible recommendations to the Council.

Renee gave a quick update on the contract timeline:

- Made revisions to the RFP
- Acquired a bin distribution report from Normacycle
- Published RFP in the Chippewa Herald Aug 25th
- Mailed RFP Packets
- References were due Sept 4th
- Bids were due Sept 17th

Bid Score is 95% of dollar bid average plus 5% reference score: $(\text{low bid} / \text{bid} * .95) + (\text{average ref score} * .05) = \text{score}$

Normacycle, Veolia, and Waste Management turned in references by the Sept 4th deadline. Greg called references and has the following scores against the reference check which is 5% of the bid score:

Normacycle: Chippewa Falls .75
Score: $.75 / 1 * .05 = .0375$

Comment: Many issues at the start of the contract but have not had any issues in the last year or so.

Veolia: Fall Creek .85, Eau Claire 1.00, Dunn 1.00
Score $2.85/3 * .05 = .0475$

Waste Management: Boyd 1.00, Cornell 1.00, Eau Claire .90, Dunn 1.00
Score $3.90/4 * .05 = .04875$

Comment: Waste Management has moved its customer call center to Milwaukee

Normacycle, Veolia, and Waste Management turned in bid envelopes by the Sept 17th deadline. The bids were opened and scored against the 3 year basic bids with 2500 bins:

Normacycle: \$407,715.88
Total Score $(407715.88 / 407715.88 * .95) + .0375 = 98.75\%$

Veolia: no bid

Comment: Veolia withdrew its bid stating they required escalation clauses for inflationary factors which were not allowed.

Waste Management: \$620,100
Total Score $(407715.88/620100 * .95) + .04875 = 67.34\%$

Motion by Greg H/Greg D all voting aye to accept the basic bid of \$407,715.88 from Normacycle for years 2008-2010 for the City's recycling program.

2. Adjournment.

Motion. Greg H/Ralph all voting aye to adjourn at 07:15 pm.

**Minutes submitted by
Greg Dachel, Committee Chair.**