

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, April 8, 2008  
6:00 p.m.

- 1) Call to order by President Curt Stepanek.
- 2) Curt Stepanek welcomed Carmen Muenich to the Park Board.
- 3) Roll Call: Members Present: Curt Stepanek, Dale Berg, Carmen Muenich, and Bob Hoekstra. Absent: Audrey Stowell, Brian Flynn and Lisa Bjork.  
Staff present: Dick Hebert, Bill Faherty, Chuck Cyr, and Ade King.
- 4) Approval of March 11, 2008, Minutes: **Motion by Dale Berg, seconded by Curt Stepanek, all present voting aye, to approve minutes of the March 11, 2008, meeting.**
- 5) Personal Appearances: None.
- 6) Discuss/consider Election of Officers for May board meeting. Bill Faherty wanted to remind the Park Board that there will be election of officers at the June Park Board meeting.
- 7) Little League's request to use Marshall Park with Concessions. The Board discussed letter presented by Little League. **Curt Stepanek made a motion, seconded by Dale Berg, all present voting aye, to approve use of Marshall Field by Chippewa Falls Baseball/Softball for summer of 2008.**  
Audrey Stowell came at this time.
- 8) Discuss / Consider Department projects. There was discussion as to what projects does the Board want to approve and what projects does the Board want staff to simply go ahead with. Discussed that projects should be split between new projects and maintenance. Also discussed having staff go ahead with projects up to a certain monetary figure – perhaps \$5,000 or \$10,000. Chuck Cyr indicated to the Board that one-half of the main pavilion needs immediate attention to prevent damage underneath. Bill Faherty also told of the plans to renovate the fencing and shelter around the train recently moved to the Jefferson entrance. Bill Faherty indicates that the cougar exhibit will be completed this summer; \$125,000 is needed for the bobcat exhibit. Discussed eliminating the fallow deer exhibit. Bill Faherty discussed removing fence at South Avenue Park. Dick Hebert indicates people do still use it as a ball field. Bill Faherty indicates that he is looking at replacing signs at the neighborhood parks and in the exhibits one at a time. These signs will be similar to the one at the entrance. Bill Faherty indicates that doggie doo-doo in Irvine Park is still an issue. He would like to continue our current policy of allowing dogs in the park, but people do need to pick up after their dogs. Curt Stepanek wondered if we can disallow dogs at neighborhood parks. Bill will look into that. Various other projects are also briefly mentioned. Bill Faherty also passed out the Report On Parks, Recreation & Forestry Office Move. Bill has met with S.E.H. to give a proposal to design space at the offices in Irvine Park. Bill Faherty indicates that the preference is for all staff to move together to one spot. He doesn't want to be one place and Dick in another because their jobs intertwine too much.
- 9) Discuss/recommend to refer Repair Swimming Pool roof on bath house to Committee #4. **Motion by Curt Stepanek, seconded by Bob Hoekstra, all present voting aye, to refer the issue of repairing the roof on the bathhouse to Committee #4.**
- 10) Discuss/consider Donation Funds Report. Bill Faherty passes out the donation funds report. He indicates we will be receiving an updated report in this format each month. Bill Hoekstra indicates

he would like to see donations listed by donors for the previous month at each meeting as well. Bill agrees to provide.

- 11) Discuss/Consider Recreation Program Report. The summer brochure will be distributed in the Herald on April 19<sup>th</sup>. It will be distributed through the schools the week before. The brochure is also available on the website. The Park Board would like to express their appreciation for the Herald's help in putting this brochure together.
- 12) Discuss/consider Personnel Report. The foreman's position is in committee. Seasonal positions will be hired through Job Service.
- 13) Discuss/consider Department Policies.
  - a. Concessions & vending machine operations. Bill Faherty comments that the Park will continue to run concessions as we have always done both at the pool and at Casper Park. Carmen Muenich asked where the revenues from the concessions and vending machines go. These funds are allocated to our department revenues in the City budget.
  - b. Policy on Facility Reservations. Discussion regarding having a consistent policy for various groups that reserve the facilities. Bill Faherty will bring the policy to next month's meeting and the Board will discuss at that time.
- 14) Discuss/consider Community Events.
  - a. The Lions Club has donated \$1,000 to various Park projects. They have invited a member to receive their check on Tuesday, May 20<sup>th</sup>, at 6:30 at the Fill Inn.
  - b. Community Clean-up; April 19, 2008. The Catholic schools will be coming down for about 2 hours and to do park clean-up. In the past, they have been very productive and lots of work gets done.
  - c. Little League request to use Marshall Park with Concessions. Discussed and motion made earlier in the meeting.
  - d. Fund Raiser for Irvine Park by Ritz Tavern. The Ritz Tavern sponsored a soup contest which raised \$650.00 for the Park. We are thankful for these types of events.
  - e. Ray Helgerson also donated \$1,000 for the zoo. We appreciate this donation.
- 15) Board Member comments or concerns. Dale Berg inquires as to where we are at with regard to the skate park. Bill Faherty indicates that the company is putting together a design that will incorporate our old pieces that are still useable. They company is also promoting all steel with sound boards. Once Bill receives information from them, he will present it to the Board.
- 16) Approve Claims. **Motion by Dale Berg, seconded by Curt Stepanek, all present voting aye, to approve claims of \$20,753.49.** Carmen Muenich indicates he would like to have the top summary sheet of the claims distributed to each member before voting. Bob Hoekstra questions the necessity of approving claims. Discussion followed.
- 17) Adjournment. **Motion by Curt Stepanek, seconded by Carmen Muenich, all present voting aye, to adjourn.**

Submitted by:  
Dick Hebert and  
Audrey Stowell, Secretary