

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING
MONDAY, APRIL 27, 2009 – 5:30 P.M.**

The Board of Public Works met in City Hall on Monday, April 27, 2009 at 5:30 P.M. Present were Mayor Greg Hoffman, Council President Susan Zukowski, Darrin Senn, Lynne Bauer and Rick Rubenzer. Absent were City Attorney Bob Ferg and Street Manager Glen Zwiefelhofer. Also attending was Alderman Don Baker, Dave Carlson from S.E.H. Inc., City Planner Jayson Smith, Parks & Recreation Director Bill Faherty, and Assistant City Engineer Robbie Krejci.

1. **Motion** by Bauer, seconded by Senn, to approve the minutes of the April 13, 2009, Board of Public Works meeting. All present voting aye. Motion carried.

2. **Motion** by Rubenzer, seconded by Zukowski to move up Item # 3. All present voting aye. Motion carried.

3. City Planner Jayson Smith and Dave Carlson from S.E.H. Inc. appeared to discuss the continuing effort regarding the Downtown Entrance Plan along with future projects and potential funding sources that are currently available. Smith and Carlson discussed the River Street/Business #29 (Bay Street Lift Station – WWTP) project at length and the potential of receiving a grant from the State of Wisconsin Department of Commerce. The Board reviewed the proposal from S.E.H. Inc. to prepare the grant application and administer the grant if it was awarded and the project moved forward, there was a **motion** by Hoffman, seconded by Rubenzer that the Common Council approve the contract with S.E.H. Inc. (Not to exceed \$4,000 for the application, and potentially \$12,000 for administration) for a grant application and administration for the River Street/Business #29 (Bay Street Lift Station – WWTP) project and submit the application to the Wisconsin Department of Commerce. In addition, that Mayor Hoffman be authorized to execute appropriate documents. All present voting aye. Motion carried.

Director Rubenzer, Jayson Smith, and Dave Carlson left the meeting at this point.

4. Parks & Recreation Director Bill Faherty appeared to discuss potential locations of the proposed Canine Leisure Park. Faherty handed out sample guidelines and funding possibilities that other communities use to manage and fund similar parks. Two potential sites were discussed in detail and were: South Avenue Storm Pond and the former City Landfill site on Nelson Road. The board discussed the advantages and disadvantages of each site as well as potential liability issues, funding concerns, and the potential problems with rule-enforcement. Faherty mentioned that most of the issues still need to be discussed and reviewed by the City Attorney. The Board recommended that Faherty and the Canine Leisure Park Committee decide which potential site would work best for the facility and bring the conclusions back to the Board for a recommendation. No action taken.

Darrin Senn left the meeting at this point.

5. The Board considered contract claims. **Motion** by Hoffman, seconded by Bauer to approve Public Works Contract Claims as follows:

<u>Claims</u>	<u>Contract Amount</u>	<u>Invoice Amount</u>	<u>%Complete</u>
a) S.E.H., Inv. #216391, Water Operation & Maintenance Training Services	\$26,000	\$971.91	37%
b) S.E.H., Inv #216391 Water Treatment Plant	\$539,700	\$17,461.64	5%

All present voting aye. Motion carried.

6. **Motion** by Bauer, seconded by Zukowski, to adjourn. All present voting aye. Motion carried. The Board adjourned at 6:25 P.M.

Robbie Krejci, Acting Secretary
Board of Public Works