

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, May 12, 2009
6:00 p.m.

- 1) Call to order by President Curt Stepanek.
- 2) Roll Call: Members Present: Curt Stepanek, Audrey Stowell, Dale Berg, Heidi Hoekstra, and Beth Arneberg. Absent: Susan Zukowski and Carmen Muenich.
- 3) Staff present: Dick Hebert, Bill Faherty, Terry Johnson, and Chuck Cyr.
- 4) Others present: Don Baker, Alderperson, and Tony Kovach
- 5) Approval of April 14, 2009, Minutes: **Motion by Dale Berg, seconded by Beth Arneberg, all present voting aye, to approve minutes of the April 14, 2009, meeting.**
- 6) Personal Appearances:
 - a. Presentation on Casper Park Lift Station – Rob Krejci. Rob Krejci gave a presentation regarding installing a lift station at Casper Park. He explained that the best option for location was in the parking lot/storage area at the residential site west of the soccer fields. A site map was distributed. DNR was contacted and has agreed that this is a feasible option as long as certain criteria were met. The control cabinet will be located to the south side of the existing shed. The vent would be the only thing visible in the parking lot area. There will be quite a bit of excavation needed to get the pipe to the lift station. The DNR is asking that within five years, the restrooms for the Leinenkugel fields and Gannon Field at Casper Park be connected up. The house also needs to be hooked up to sewer system and its current septic abandoned properly. Rob addressed the concerns regarding location and answered questions of the Board. **Motion by Curt Stepanek, seconded by Dale Berg, all present voting aye, to approve the lift station project contained within Casper Park as presented.**

Agenda Item #5 was discussed next.

7) Discuss/Consider Security system for Zoo & Parks. Tony Kovach demonstrated the options available for security cameras. He recommended the Board decide how many cameras we potentially would want to put in each area. This would determine the DVR size to have initially. One DVR can handle as many as 16 cameras. He recommended putting the size unit we eventually would want in now, and then adding cameras one at a time. We also need to decide the amount of days of storage, as that would determine the size of the hard drive. Tony indicated there can be five simultaneous accesses to the video. Tony does not recommend PTZ. He also does not recommend going digital yet – it's more cost effective to be analog converted to digital. The cables used now will allow us to go digital in the future if we want. Future digital will be written into the spec. Tony recommended going with video motion activity. The cameras would only record when they detect motion. Tony indicated that the advantages of DVR are that it can be accessed by anyone who has the user name and password. This would allow the police to access if a problem is occurring. The images are sent out over the web to allow it to be accessed. Dale suggested the spec include both the City's website and their website. Curt suggested Bill get together with staff and come up with a plan of how many, where, etc.

We went back to the second agenda item under Personal Appearances.

b. Trolley Rides in Irvine Park. Don Baker indicated that he has discussed with Bill the possibility of using Shirley the Trolley on a designated route during the warm season through Irvine Park. This is simply at the discussion stage, but would probably involve one staff member driving and another, perhaps Don in his conductor suit being a “pointer” of points of interest. The capacity of the trolley is 22 people. He said they discussed charging \$1.00 per person and then getting Main Street or some other retail organization involved to include a set of coupons to local businesses that desire to be involved given to each person. This would be geared toward tourists instead of local people. He suggested doing a dry run – perhaps a Sunday – and see how it goes. When the trolley is running, it tends to be a popular thing. Licensing / insurance issues were discussed and need to be looked into. We need to check to see if a CDL is required also. Park Board was supportive of the overall concept, but there would be many details to work out.

Dale leaves during the above discussion.

8) Communications. We received a generous donation from Casper Foundation for \$100,000. This was given to finish up various projects at Casper Park such as batting cages, new bleachers at the softball fields and press box at baseball field. Bill will be requesting funds from the Booster Club as well for the press box these items. Discussion regarding uses for the donation funds, putting in the endowment, and being used for operating expense.

9) Update on Current Projects.

a. Canine Leisure Area. No report.

b. Bobcat Exhibit Phase 2. Bill is coordinating timing with Themescapes for finishing.

c. Kell's Corner in Irvine Park. Bill met with the architect. Hopes to present more next month.

d. Community Gardens at Marshall Park. Should be ready to come in next week to start planting.

e. Compliance with Title XIV (pool drain). Bill reports that it cost \$700 to have engineers come up with report. To get approval, we need to get the correct stamped grates. Our only problem is with the waterslide drain. Bill believes it's going to cost about \$2,400 to get the correct grate installed. Work will be done this fall. As long as it's in process, we will be able to open the pool.

10) 2010 Budget. Nothing to report this month.

11) Approve Claims. **Motion by Curt Stepanek, seconded by Audrey Stowell, all present voting aye, to approve claims of \$43,416.53.**

12) Adjournment. **Motion by Curt Stepanek, seconded by Heidi Hoekstra, all present voting aye, to adjourn.**

Submitted by:

Audrey Stowell, Secretary