

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING
MONDAY, MARCH 22, 2010 – 5:30 P.M.**

The Board of Public Works met in City Hall on Monday, March 22, 2010 at 5:30 P.M. Present were Mayor Greg Hoffman, Darrin Senn, Council President Susan Zukowski, Finance Manager Lynn Bauer and Director of Public Works Rick Rubenzer. Also attending were Dan Mortenson of Cooper Engineering, Scott Pasanen owner of Pasanen Farms, Tim Marko of S.E.H. Assistant City Engineer Rob Krejci, Pat Popple of #561 Summit Avenue, Karen Moe of #247 First Avenue and John Davy of #7301 County Highway “N”.

1. **Motion** by Zukowski, seconded by Senn, to approve the minutes of the March 8, 2010 Board of Public Works meeting. All present voting aye. Motion carried.

2. Tim Marko of S.E.H. appeared to present the attached bid summary for the City Gateway Building Demolition project and the Bay Street Lift Station Improvements. Mr. Marko gave the engineer estimates for each project of \$25,000 for the City Gateway Building Demolition project and \$590,000 for the Bay Street Lift Station Upgrade. The \$590,000 estimate included about \$180,000 for demolition of the existing combined storm/sanitary overflow ponds. After some discussion, there was a **motion** by Rubenzer, and a second by Bauer, to recommend that the Common Council approve the low bid of \$20,945 for the Gateway Building Demolition project and award the contract for the project to DKS Construction Services, Inc. of Menomonie. Said award contingent on Attorney Ferg’s review and approval of the bid and associated documents. In addition, that Mayor Hoffman be authorized to execute the contract. Voting aye were Rubenzer, Bauer, Zukowski and Hoffman. Recusing himself from the vote was Senn. Motion carried.

3. **Motion** by Hoffman, seconded by Bauer, to recommend that the Common Council approve the low bid of \$462,000 for the Bay Street Lift Station project and award the contract to Staab Construction Corporation of Marshfield, WI. Said award contingent on Attorney Ferg’s review and approval of the bid and associated documents. In addition, that Mayor Hoffman be authorized to execute the contract. Voting aye were Hoffman, Bauer, Zukowski and Rubenzer. Recusing himself from the vote was Senn. Motion carried.

4. Assistant City Engineer Rob Krejci presented the attached bid summaries for the Oak Street, Chippewa Crossing Boulevard and River Street projects. He listed the 2010 Budget estimates of \$184,800 for Oak Street, \$367,400 for Chippewa Crossing Boulevard (South Ave. to Bus #29) and \$2,140,777 for the River Street project. After discussing the bids, there was a **motion** by Rubenzer and a second by Zukowski, to recommend that the Common council approve the low bid of \$140,067.60 for the Oak Street project and award the contract to Haas Sons Inc. of Thorp, Wisconsin. Said award contingent on Attorney Ferg’s review and approval of the bid and associated documents. In addition, that Mayor Hoffman be authorized to execute the contract. Voting aye were, ,

Rubenzer, Zukowski Hoffman and Bauer. Recusing himself from the vote was Senn. Motion carried.

Motion by Zukowski,, seconded by Hoffman, to recommend that the Common Council approve the low bid of \$410,610.67 for the Chippewa Crossing Boulevard project and award the contract to Haas Sons Inc. of Thorp, Wisconsin. Said award contingent on Attorney Ferg’s review and approval of the bid and associated documents. In addition, that Mayor Hoffman be authorized to execute the contract. Voting aye were Zukowski, Hoffman, Bauer and Rubenzer. Recusing himself from the vote was Senn. Motion carried.

5. Mr. Krejci explained that there had been an error in the “sum” column of Item “#260.013 Turf Establishment” of the Pember Companies bid but that according to procedural order mandated by the Specifications, the “unit price” item took precedence. After the proper sum was included, Pember Companies bid was \$1,823,484.26, as shown on the attached bid summary sheet. **Motion** by Rubenzer, seconded by Zukowski, to recommend that the Common Council approve the low bid of \$1,798,672.19 for the River Street project and award the contract to Haas Sons Inc. of Thorp, Wisconsin. Said award contingent on Attorney Ferg’s review and approval of the bid and associated documents. In addition, that Mayor Hoffman be authorized to execute the contract. Voting aye were Rubenzer, Zukowski, Hoffman and Bauer. Recusing himself from the vote was Senn. Motion carried.

6. Rubenzer informed the Board that he had received the attached additional documentation of facts from WisDNR and Cooper Engineering concerning the previously tabled request of Scott Pasanen to withdraw water from the Brunet River (tributary to the Chippewa River) for agricultural irrigation purposes at a point approximately fifty-five miles north of Chippewa Falls. David Kafura and Daniel Houston both confirmed that the request would result in a reduction of flow in Chippewa Falls of 1 cfs of the 1,852 cfs five year average for Chippewa Falls. This amounts to a flow reduction of 6/100ths of one percent or an insignificant amount. Pat Popple had a concern about the reduction on Xcel Energy and claimed WisDNR wouldn’t be able to monitor the withdrawal. Mr. Mortenson of Cooper Engineering explained that the Xcel representative had written “insignificant amount” on the approval letter from Xcel Energy. He also stated that “walking irrigation systems” weren’t generally operated overnight and that the irrigation pumps had WisDNR accessible monitors on them. He continued that pumps would have to be operated at around 500 gpm for 17 hours (daylight) per day to approach the maximum permitted withdrawal amount. He also stated that WisDNR would not allow irrigation withdrawals if Brunet River flow levels had dropped below a specified 10 year draught level which would be easily identifiable by “paint” level markings on bridges in the area of the withdrawal. **Motion** by Zukowski, seconded by Senn, to recommend that the Common Council approve the request of Scott Pasanen for Pasanen Farms to withdraw water from the Brunet River for irrigation purposes and to authorize Mayor Hoffman to execute the appropriate request documentation. All present voting aye. Motion carried.

7. Director Rubenzer presented the attached Amendment #14 to the Agreement for Professional Services with Ayres Associates for monitoring, analysis and reporting of the Nelson Road Landfill Groundwater program. He noted the reduced program had resulted in an annual savings of around \$5,100. **Motion** by Rubenzer, seconded by Zukowski, to recommend that the Common Council approve the attached Amendment #14 to the Agreement for Professional Services with Ayres for monitoring, analysis and reporting of the Nelson Road Landfill Groundwater program. Said amendment's estimated cost to be \$7,900 including laboratory fees. All present voting aye. Motion carried.

8. The Board considered Public Works Contract Claims. **Motion** by Rubenzer, seconded by Senn, to approve the following Public Works Contract Claims:

Public Works Contract Claims:

<u>Claim</u>	<u>Contract Amt</u>	<u>Inv Amt</u>	<u>Percent Complete</u>
a) S.E.H., Inv #228795, Chippewa Crossing Traffic Signals	\$ 2,500.00	\$1,500.00	60%
b) S.E.H., Inv #228794, River St/ Bus #29 Traffic Signals	\$ 8,400.00	\$5,040.00	60%
c) Strand Assoc, Inv #77450, WWTP Phase I, Design Services	\$ 96,000.00	\$5,700.00	89%
d) Strand Assoc, Inv #77451, WWTP Bidding	\$115,000.00	\$5,168.50	6%
e) S.E.H., Inv #228831, WTP	\$539,700.00	\$9,753.43	67%
f) S.E.H, Inv #228859, ARRA Grant Administration	\$ 12,000.00	\$ 660.02	40%

All present voting aye. Motion carried.

9. **Motion** by Senn, seconded by Zukowski, to adjourn. All present voting aye. Motion carried. The Board of Public Works adjourned at 6:05 P.M.

Richard J. Rubenzer, P.E., Secretary
Board of Public Works