



**Minutes
Committee #2
Labor Negotiations, Personnel Policy & Administration**

Committee #2 met on Thursday, July 29, 2010 at 7:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Attendees: CW King, Brian Flynn, Mayor Greg Hoffman, Jane Lardahl, Ken Zastrow, Rick Rubenzer, George Hobbs, Lynne Bauer.

Call to Order: 7:30 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

- 1. Presentation by Ken Zastrow, National Insurance Services, regarding retirement options. Possible recommendations to the Council.**
Ken Zastrow presented information on options the employees could use for sick and vacation payouts when they retire. No action taken.

- 2. Consider replacement for Wastewater Collection System/Wastewater Treatment Plant Operator with possible recommendations to the Council.**
Public Works Director/Utility Manager Rick Rubenzer explained the need for filling this position. Motion by Flynn/King, all present voting aye, to recommend to fill the vacant position of Line Operator/Collection System Operator at the Wastewater Treatment Plant with wages ranging from \$22.62 to \$23.96 per hour. Motion carried.

- 3. Discuss temporary help in Treasurer's office due to leave of absence with possible recommendations to the Council.**
City Clerk/Treasurer/Finance Mgr. Lynne Bauer discussed available options for handling the workload due to a leave of absence in the Treasurer's office in September and October. Ms. Bauer will explore options of extending hours for permanent part-time employees as well as looking at temporary help used in the past to collect taxes. The cost of the temporary help would be paid for out of current budgeted monies in the Treasurer's budget.

Motion by King/Flynn, all present voting aye, to authorize the Clerk/Treasurer/Finance Mgr. to hire temporary help in the Treasurer's office for September and October.
Motion carried.

- 4. Adjournment**
Motion by Flynn/King, all present voting aye, to adjourn at 8:16 AM.

Minutes submitted by,
CW King, Chairman