



**Minutes
Committee #2
Labor Negotiations, Personnel Policy & Administration**

Committee #2 met on Wednesday, October 13, 2010 at 7:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Attendees: CW King, Brian Flynn, Chuck Hull, Jane Lardahl, Greg Hoffman, Public Works Director Rick Rubenzer, Street Superintendent Glen Zwiefelhofer, Street Manager Mike Ruf, Street Dept. Employee Dan Krause, Police Chief Wendy Stelter, Captain John Liddell, Assistant City Engineer Robbié Krejci, Engineering Tech Todd Berg, Water Utility Manager Rory Olson, Parks & Recreation Director Bill Faherty.

Call to Order: 7:30 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Open Session.

2. Closed Session

Motion by King/Flynn to go into closed session under 19.85(1)(f) "considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations" to :a) Discuss/recommend leave of absence for street department employee; and to allow Public Works Director Rick Rubenzer, Street Superintendent Glen Zwiefelhofer, Street Manager Mike Ruf, Street Dept. Employee Dan Krause, Treasurer Lynne Bauer and Mayor Hoffman to attend the closed session; may return to open session. Roll call vote: Aye – King, Flynn, Hull. Motion carried.

The Committee discussed the leave of absence request.

Motion by Flynn/Hull, all present voting aye, to return to open session. Motion carried.

Chairman King announced there was action in closed session to table the request pending receipt of further information.

3. Discuss hiring temporary street department employee to cover vacancy created by leave of absence. Possible recommendation to the Council.

No discussion or action took place on this item.

4. Discuss plan to fill the Street Superintendent position. Possible recommendations to the Council.

Public Works Director Rick Rubenzer presented a proposal on dealing with the upcoming vacancy created by the retirement of the Street Superintendent. The Committee asked Rick to bring back revised job descriptions as well as the fiscal impact of his proposal in writing for them to review.

5. Discuss filling the Parks & Recreation Department foreman vacancy. Possible recommendations to the Council.

The Committee discussed filling the foreman vacancy based on the current organization structure. **Motion by Flynn/Hull, all present voting aye**, to approve filling the foreman vacancy and subsequent vacancies created by that action to keep staffing at the current level. **Motion carried.**

6. Discuss cell phone policy. Possible recommendations to the Council. The Committee discussed additional issues such as texting that need to be added to the proposed policy. **Motion by Flynn/Hull, all present voting aye**, to table this item. **Motion carried.**

7. Closed Session

Motion by King/Flynn to go into closed session under WI Statutes 19.85(1)(e) "conducting public business with competitive or bargaining implications" to: a) Discuss labor negotiation issues and strategy; and to include Mayor Hoffman, Treasurer Lynne Bauer, Police Chief Wendy Stelter, Captain John Liddell, all council members; and may return to open session. **Roll call vote: Aye – King, Flynn, Hull. Motion carried.**

The Committee discussed labor negotiation issues and strategies.

Motion by Flynn/Hull, all present voting aye, to return to open session. **Motion carried.**

8. Adjournment

Motion by Hull/Flynn, all present voting aye, to adjourn at 8:58 AM. **Motion carried.**

Minutes submitted by,
CW King, Chairman