

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
September 16, 2010**

1. Call to Order

Meeting was called to order by Board President Robert Hoekstra at 5:16 PM.

2. Roll Call of Members

Members Present: Adams, Hoekstra, Miller, Nebelsiek, Peterson, Russell

Members Absent: Hicks

Others Present: Library Director Darryl Eschete

3. Approval of Agenda

Motion by Russell to amend and approve agenda as per suggestion of President Hoekstra, urging that the matters under "current business" be handled in a slightly different order than presented in the agenda.

Seconded by Peterson to approve agenda as amended, all present voting Aye.
Motion carried.

4. Disposition of Minutes of Regular Meeting of July 19, 2010 Board Meeting

Motion by Peterson, seconded by Adams, all present voting Aye. Motion carried.

5. Disposition of the Vouchers to be Paid from the 2010 Budget on September 22, 2010

Motion by Miller, seconded by Nebelsiek to approve payment of vouchers. All present voting Aye. Motion carried.

6. Public Appearances

None.

7. Correspondence

None.

8. Management Report

Management report reviewed without comment.

9. Committee Reports

None.

10. Closed Session

No action taken.

11. Closed Session

Motion by Russell to go into closed session under WI Statutes 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”: to: Conduct library director performance review. Seconded by Nebelsiek. All present voting aye by both voice and roll call.

Agenda item at hand discussed.

Motion by Miller, seconded by Nebelsiek to increase Director Eschete’s salary from Level 14C to Level 14D on the Non-Union Salary Structure and to allow him two weeks of vacation beginning January 1st, 2011. All present voting aye. Motion carried.

Motion by Adams to go back into open session seconded by Peterson. All present voting aye by both voice and roll call.

12. Current Business

- a) 2010 “State of the Library” Address—Brief overview by Director Eschete of library programs, circulation, technology, etc. since his becoming director of the Chippewa Falls Public Library in February of 2010.
- b) Discussion of fine substitution programs such as “Food for Fines”—Board agreed by consensus that programs that allow patrons to substitute charitable giving to food banks for fines is a good idea; President Hoekstra requested, however, that such programs be discussed with the board prior to their being put into place in future years.
- c) Progress report, Confidential Assistant Search—Director Eschete noted that the selection process continues for a Confidential Administrative Assistant and that the first round of searching closes and interviews begin September 20th.
- d) Progress Report, QuickBooks training—Director Eschete explained that with the help of board member Miller and Kristae Olson of WIPFLI, QuickBooks was in use at the library. He reported the software as easy-to-use and generating succinct reports, some of which were shown to the board.
- e) Library Security Issues, Camera Surveillance System—Discussion of possible need for security cameras in the library in the future. Board urged director Eschete to get several quotes from local security firms.
- f) Holiday Closings to End of 2010—Re-iterated that the Board voted in November of 2009 to close the library on December 23rd, 2010. Director Eschete also urged that the library be closed on January 3rd, 2011 to make easier the use of employee holiday time, as New Year’s Day is on a Saturday in 2011.

Motion by Nebelsiek to close on January 3rd, as per Director Eschete's suggestion. Seconded by Miller. All present voting aye, motion carried.

12. Announcements

Director Eschete stated that October is National Fire Prevention Month and that a display of fire safety materials would be in the library, sponsored by the Chippewa Falls Fire Dept.

13. Adjournment

Motion by Miller, seconded Adams to adjourn.
All present voting Aye. Motion carried.

Meeting adjourned at 7:52 PM.

Respectfully Submitted,
Darryl H. Eschete