

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, January 26, 2010
5:00 p.m.

1) Call to order by Dale Berg.

Roll Call: Members Present: Audrey Stowell, Dale Berg, Beth Arneberg, Carmen Muenich, Heidi Hoekstra, and Jane Lardahl. Absent: Curt Stepanek. Staff present: Dick Hebert and Bill Faherty.

2) Discuss/Approve/Disapprove.

a. Chippewa Falls Park Facility Regulations & Policies. Bill reports that these regulations are in place so that staff has some guidelines and there is something to work from with enforcement purposes. We reviewed and discussed the following changes:

- Revising hours of operation to match the City ordinance
- Including special permit or permission language to end of first paragraph. Special permit details discussed later.

Curt Stepanek arrives at this time.

- Revising the Refuse paragraph to end after ball field
- Eliminating last sentence regarding ranges in Firearms; will look to City ordinance for conformity
- Adding pick-up of waste, license and restrained language and eliminating responsible adult to Pets.
- Including prohibition of pig roasting in Food and Beverages
- Moving paragraph #1 to Group Activities and adding language about ensuring public safety to paragraph 1
- Will include special permits under Group Activities
- Other Activities – change to sporting or other activities
- Camping paragraph to read: No camping shall be permitted in any park, except by special permission by the Director or Park Board.

From the back side:

- Reservation language will be included on reservation confirmation / receipts
- Live music will be moved to general restrictions & included in special permit
- Deposit information will be included on reservation confirmation / receipt
- Prohibition of tents will be added to General Restrictions
- Skateboards/bikes/rollerblades – Bill will review City ordinance and conform our policy accordingly

Dick suggests adding a paragraph regarding special permits and its procedures after the purpose paragraph, so the public is aware right away of need to fill out special permit if they meet certain criteria. His criteria would be 1) nonconforming to facility

regulations; 2) fundraiser; 3) anticipated attendance exceeds capacity for rented facility.

Curt would like to see panhandling prohibited in general restrictions.

- Added no soliciting to Sales/Solicitation

Bill will prepare new draft regulations for review for next meeting.

- b. Special Permit Policies for use of Park Facilities. Discussion regarding definition of who needs a special permit. Discussed need for special permit because there are issues that come up with groups that use the park that may be holding an event that is simply too big for our Park. There are many little things that may also require a special permit or permission by the Director or Park Board. Most of these will be allowed and are not really the concern. However, by requiring permission to be granted, this allows staff to know what is going on and with regard to activities at any particular time. Discussion regarding how the public realizes they need the permit. Bill indicates most groups call. Also, the computer has certain triggers. Also, each facility reservation is reviewed and approved before a confirmation/receipt is provided to renter. The reservation form has triggers that may require staff to ask additional questions. Discussion regarding how public knows what our normal facility regulations are. Discussion regarding elimination of #1 Pavilion of Shelter Reservation. Discussion regarding what number of people should be used in #2 or whether any event open to the public should require a special permit.

Audrey Stowell leaves at this time. Dick Hebert continues taking minutes.

- c. Outdoor Pool Rules – Food Regulations. Dick Hebert passed out the current Department and State Health Pool Rules at the Outdoor Pool. The Park Board discussed allowing carry-ins at the Outdoor Pool. Eau Claire and Menomonie allow carry-ins with the exception of glass containers and alcohol. The Park Board agreed with this exception. A motion to allow carry-ins in the pool area was made by Dale Berg, seconded by Curt Stepanek, all present voting aye.

3) Adjournment. **Motion by Dale Berg, seconded by Carmen Muenich, all present voting aye, to adjourn.**

Submitted by:

Audrey Stowell, Secretary and
Dick Hebert